



CBC MONKSTOWN

21st December 2023

Dear Parent/Guardian,

We are delighted to confirm that the annual 'American Tea Party' is taking place on **Saturday the 27th of January 2024** in the school hall. This social event has been running for many years and is a fundraiser to support the development of rugby within the school. The event is a wonderful opportunity for parents, guardians, school staff, coaches, past pupils and friends of the school to gather for the evening. The fundraising goal for this American Tea Party is to raise enough money to purchase a new Scrum Machine to go with the impending pitch developments and floodlights.

There are a limited number of tables available to book on the night. You can book an entire table for 10 people or feel free to sign up in smaller groups and we can allocate you to a table with others. If you are interested in coming along, a table of 10 people costs €500 or alternatively it is €50 per person.

How it works:

Each Table will need to appoint a Table Host (usually the lead person on the booking). The tasks involved for a table host are outlined below and should be delegated to others who are attending as part of a table:

1. Host invites nine guests to your table (ten people in total including the host).
2. You will need to provide cutlery, glassware and side plates for your table.
3. The school hall will be open from lunchtime on Saturday 27th for you and your guests to decorate your table (e.g. candles, place settings, balloons).
4. A hot main course (and plate) will be provided on the night. Each table should organise their own starters and desserts among the table guests.
5. Drinks: Please bring your own.
6. Clean-Up: Each host is responsible to ensure that your table area is completely cleared and cleaned by the following morning, Sunday January 28th.
7. Spot Prizes: Each table is encouraged to **bring five spot prizes** with them. Think Restaurant vouchers, Hampers, Wine etc as there will be a raffle on the night.

If you are interested in booking a full table or any number of places, please contact Maelíosa Power at maeliosapower@gmail.com

Looking forward to seeing you on the evening.

Many thanks,
Karl Miller
Director of Rugby